

**CORPORATION OF THE TOWNSHIP OF  
HAVELOCK-BELMONT-METHUEN**

**CONSOLIDATED FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**CORPORATION OF THE TOWNSHIP  
OF HAVELOCK-BELMONT-METHUEN**

**CONSOLIDATED FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**TABLE OF CONTENTS**

	Page Number
<b>MANAGEMENT REPORT</b>	
<b>INDEPENDENT AUDITOR'S REPORT</b>	
<b>CONSOLIDATED FINANCIAL STATEMENTS</b>	
Statement of Financial Position	1
Statement of Operations and Accumulated Surplus	2
Statement of Change in Net Financial Assets	3
Statement of Cash Flows	4
Notes to the Financial Statements	5 - 15
Schedule of Tangible Capital Assets	16
Schedules of Segment Disclosure	17 - 18
<b>LOCAL BOARDS</b>	
Havelock-Belmont-Methuen Library Board	19 - 28
Belmont-Methuen-Havelock Cemetery Board	29 - 43



## CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

For The Year Ended December 31, 2022

### MANAGEMENT REPORT

The accompanying consolidated financial statements of the Corporation of the Township of Havelock-Belmont-Methuen are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Township maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Township's assets are appropriately accounted for and adequately safeguarded.

The Township's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving financial statements.

Council reviews and approves the Township's financial statements for issuance to the members of Council, inhabitants and ratepayers of the Corporation of the Township of Havelock-Belmont-Methuen. Council meets periodically with management, as well as the external auditor, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities and to review the financial statements and the independent auditor's report.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Township. Baker Tilly KDN LLP has full and free access to Council.

  
\_\_\_\_\_

Mayor

  
\_\_\_\_\_

Treasurer

November 21, 2023

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of the Council of the Corporation of the Township of Havelock-Belmont-Methuen**

#### *Opinion*

We have audited the consolidated financial statements of the Corporation of the Township of Havelock-Belmont-Methuen and its local boards (the Township), which comprise the consolidated statement of financial position as at December 31, 2022, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2022, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 20, 2023

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED STATEMENT OF FINANCIAL POSITION

At December 31, 2022

	2022	2021
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash (note 3)	9,656,617	8,349,092
Investments (note 4)	9,212,088	8,884,636
Accounts receivable	889,974	319,014
Taxes receivable	702,158	603,662
Loans receivable (note 6)	-	5,100,000
<b>TOTAL FINANCIAL ASSETS</b>	<b>20,460,837</b>	<b>23,256,404</b>
<b>LIABILITIES</b>		
Loans payable (note 6)	-	5,100,000
Accounts payable and accrued liabilities	869,648	1,131,852
Deferred revenue - obligatory reserve funds (note 8)	392,968	295,538
Deferred revenue - other (note 7)	54,501	179,509
Landfill post-closure liability (note 5)	290,700	300,300
<b>TOTAL LIABILITIES</b>	<b>1,607,817</b>	<b>7,007,199</b>
<b>NET FINANCIAL ASSETS</b>	<b>18,853,020</b>	<b>16,249,205</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 9)	29,869,036	29,983,354
Prepaid expenses	26,272	56,763
<b>TOTAL NON-FINANCIAL ASSETS</b>	<b>29,895,308</b>	<b>30,040,117</b>
<b>ACCUMULATED SURPLUS (note 10)</b>	<b>48,748,328</b>	<b>46,289,322</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

For the Year Ended December 31, 2022

	Budget 2022 \$ (Unaudited)	Actual 2022 \$	Actual 2021 \$
<b>REVENUES</b>			
Property taxation	6,823,123	6,958,517	6,890,675
User charges	1,589,739	1,673,191	1,656,567
Government of Canada	778,385	468,215	4,619
Province of Ontario	4,687,008	1,892,049	1,502,420
Other municipalities	-	5,700	3,000
Penalties and interest on taxes	107,500	111,835	104,999
Investment income	72,100	497,849	512,753
Other	1,000	148,820	1,463
Parkland fees earned	-	59,988	3,941
Canada Community-Building Fund earned	162,000	-	463,080
Gain/(loss) on disposal of tangible capital assets	-	464,825	136,127
<b>TOTAL REVENUES</b>	<b>14,220,855</b>	<b>12,280,989</b>	<b>11,279,644</b>
<b>EXPENSES</b>			
General government	1,440,228	1,544,543	1,441,021
Protection services	2,688,141	2,603,154	2,494,397
Transportation services	2,683,819	2,609,197	2,291,361
Environmental services	1,916,667	1,822,968	1,597,678
Health services	141,765	167,261	129,720
Recreation and cultural services	887,405	852,075	723,491
Planning and development	379,545	222,785	159,506
<b>TOTAL EXPENSES</b>	<b>10,137,570</b>	<b>9,821,983</b>	<b>8,837,174</b>
<b>ANNUAL SURPLUS</b>	<b><u>4,083,285</u></b>	<b>2,459,006</b>	<b>2,442,470</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>46,289,322</b>	<b>43,846,852</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>48,748,328</b>	<b>46,289,322</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

For the Year Ended December 31, 2022

	Budget 2022 \$ (Unaudited)	Actual 2022 \$	Actual 2021 \$
<b>ANNUAL SURPLUS</b>	4,083,285	2,459,006	2,442,470
Amortization of tangible capital assets	1,723,053	1,765,507	1,723,053
Purchase of tangible capital assets	(6,121,973)	(1,731,304)	(2,055,672)
Loss/(gain) on disposal of tangible capital assets	-	(464,825)	(136,127)
Proceeds on sale of tangible capital assets	-	544,940	142,425
Change in prepaid expenses	-	30,491	54,304
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	(315,635)	2,603,815	2,170,453
<b>NET FINANCIAL ASSETS - beginning of year</b>	16,249,205	16,249,205	14,078,752
<b>NET FINANCIAL ASSETS - end of year</b>	15,933,570	18,853,020	16,249,205

*The accompanying notes are an integral part of these financial statements*



# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2022

	2022	2021
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus	2,459,006	2,442,470
Items not involving cash		
Amortization of tangible capital assets	1,765,507	1,723,053
Gain on disposal of tangible capital assets	(464,825)	(136,127)
Change in landfill post-closure liability	(9,600)	(168,700)
Change in non-cash assets and liabilities		
Accounts receivable	(570,960)	33,754
Taxes receivable	(98,496)	(29,445)
Prepaid expenses	30,491	54,304
Accounts payable and accrued liabilities	(262,204)	89,810
Deferred revenue - obligatory reserve funds	97,430	(173,686)
Deferred revenue - other	(125,008)	70,455
<b>Net change in cash from operating activities</b>	<b>2,821,341</b>	<b>3,905,888</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(1,731,304)	(2,055,672)
Proceeds on disposal of tangible capital assets	544,940	142,425
<b>Net change in cash from capital activities</b>	<b>(1,186,364)</b>	<b>(1,913,247)</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	(327,452)	(479,105)
Receipt of loan receivable	5,100,000	-
<b>Net change in cash from investing activities</b>	<b>4,772,548</b>	<b>(479,105)</b>
<b>FINANCING ACTIVITIES</b>		
Debt principal repayments	(5,100,000)	-
<b>NET CHANGE IN CASH</b>	<b>1,307,525</b>	<b>1,513,536</b>
<b>CASH - beginning of year</b>	<b>8,349,092</b>	<b>6,835,556</b>
<b>CASH - end of year</b>	<b>9,656,617</b>	<b>8,349,092</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2022

---

The Township of Havelock-Belmont-Methuen is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

### 1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting Entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity.

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned and controlled by the Township. These consolidated financial statements include:

- Havelock-Belmont-Methuen Library Board
- Belmont-Methuen-Havelock Cemetery Board

All interfund assets and liabilities and revenues and expenses are eliminated.

(b) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	25 to 40 years
Buildings	30 to 60 years
Equipment	5 to 35 years
Roads and bridges	10 to 40 years
Water and sewer	10 to 75 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2022

---

### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

#### (c) Recognition of Revenues and Expenses

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

##### Taxation

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) and in accordance with the provisions of the Municipal Act, 2001. The Township's Council establishes the tax rates annually, incorporating amounts to be raised for local services, and amounts the Township is required to collect on behalf of the County and School Boards. From time to time property assessments are adjusted by MPAC through the reconsideration process or by the Assessment Review Board through the appeal process. Additional assessments, referred to as supplementary and omitted assessment can also be issued by MPAC in accordance with the Assessment Act. These adjustments and additional assessments are reported in the financial statements when amounts can be reasonably determined.

The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

##### Government Funding

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

##### Other revenue

User charges are recognized as revenue in the year the goods and services are provided, with the exception of building permits that are recognized when the permits are issued.

Investment income is recorded when earned.

Canada Community-Building Fund and parkland fees are recognized in the period in which the related expenditures are recorded.

#### (d) Non-financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the Township because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Township unless they are sold.

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

**TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2022**

---

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(e) Reserves and Reserve Funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(f) Deferred Revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(g) Use of Estimates

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Township's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements or changes in such estimates in future periods could be significant. The Township's significant estimates include:

- The amounts recorded for landfill post-closure care depend on estimates of post closure monitoring and maintenance;
- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values; and
- The amount recorded as allowance for doubtful accounts receivable is based on management's estimate of future payments on receivable account balances.

**2. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF PETERBOROUGH**

During 2022, requisitions were made by the County of Peterborough and School Boards requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	School Boards \$	County \$
Amounts requisitioned and remitted	2,592,641	4,870,196

These amounts have not been included in the Consolidated Statement of Operations and Accumulated Surplus.



# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2022

### 3. CASH

Cash is comprised of the following:

	2022	2021
	\$	\$
Unrestricted	9,389,948	8,108,206
Restricted funds	266,669	240,886
	9,656,617	8,349,092

### 4. INVESTMENTS

Investments, recorded at cost, consist of the following:

	Market value	Cost	Cost
	2022	2022	2021
	\$	\$	\$
ONE funds - corporate bond portfolio	3,894,137	4,434,229	4,344,735
ONE funds - equity portfolio	6,230,235	4,777,859	4,539,901
	10,124,372	9,212,088	8,884,636

### 5. LANDFILL POST-CLOSURE LIABILITY

The estimated liability for landfill post-closure costs for the Township's three closed landfill sites using an inflation rate of 3.0% and a discount rate of 4.38% is \$290,700 (2021 - \$300,300). The closure costs include final cover, vegetation and additional monitoring wells. Post-closure costs include monitoring, maintenance of control systems and consulting fees for 25 years after the site is closed. A reserve of \$77,813 (2021 - \$71,310) has been provided for this liability with the remaining costs to be funded from taxation. There are no specific assets designated for settling this liability.

### 6. LOAN RECEIVABLE AND LOAN PAYABLE

The loan payable consists of a temporary construction loan with Ontario Infrastructure and Lands Corporation (OILC) Each advance shall bear interest at a floating rate per annum as determined by OILC.

This loan has been assumed by Peterborough Housing Corporation at an annual fixed interest rate of 2.24%. In 2022, this loan has been repaid to OILC and Peterborough Housing Corporation has paid the Township \$5,100,000 to facilitate this.

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2022

### 7. DEFERRED REVENUE - OTHER

Included in deferred revenue - other are the following amounts:

	2022	2021
	\$	\$
Safe Restart Agreement	-	166,070
Ontario Community Infrastructure Fund	27,501	8,439
Other	27,000	5,000
	54,501	179,509

The continuity of deferred revenue - other is as follows:

	2022	2021
	\$	\$
Balance - beginning of year	179,509	109,054
Add amounts received:		
Safe Restart Agreement	-	132,595
Ontario Community Infrastructure Fund	227,817	72,123
Other	27,000	5,000
Interest	6,245	2,061
	261,062	211,779
Less transfer to operations:		
Safe Restart Agreement	166,070	58,687
Ontario Community Infrastructure Fund	215,000	65,745
Other	5,000	16,892
	386,070	141,324
Balance - end of year	54,501	179,509

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2022

### 8. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Township are summarized below:

	2022	2021
	\$	\$
Parkland	91,973	142,800
Canada Community-Building Fund	300,995	152,738
	392,968	295,538

The continuity of deferred revenue - obligatory reserve funds is as follows:

	2022	2021
	\$	\$
Balance - beginning of year	295,538	469,224
Add amounts received:		
Parkland	2,000	-
Canada Community-Building Fund	143,670	281,783
Interest	11,748	11,552
	157,418	293,335
Less transfer to operations:		
Parkland fees earned	59,988	3,941
Canada Community-Building Fund earned	-	463,080
	59,988	467,021
Balance - end of year	392,968	295,538

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2022

## 9. TANGIBLE CAPITAL ASSETS

The net book value of the Township's tangible capital assets are:

	2022	2021
	\$	\$
General		
Land	1,575,589	1,575,590
Land improvements	2,128,269	2,025,020
Buildings	7,894,713	8,346,186
Equipment	4,500,366	4,105,704
Infrastructure		
Roads and bridges	8,325,375	8,018,552
Water and sewer	5,295,887	5,213,964
	29,720,199	29,285,016
Assets under construction	148,837	698,338
	29,869,036	29,983,354

For additional information, see the Consolidated Schedule of Tangible Capital Assets.

During the year there were no write-downs of assets (2021 - \$Nil) and no interest capitalized (2021 - \$Nil).

Tangible capital assets allocated by segment are as follows:

	2022	2021
	\$	\$
General government	1,416,513	1,448,112
Protection services	1,160,743	1,227,899
Transportation services	9,853,550	10,125,522
Environmental services	14,176,597	14,449,367
Health services	22,864	101,888
Recreation and cultural services	3,238,769	2,630,566
	29,869,036	29,983,354



# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2022

## 10. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2022	2021
	\$	\$
<b>Surplus/(Deficit)</b>		
Unfunded landfill post-closure costs	(290,700)	(300,300)
Cemetery Board	94,412	113,485
	(196,288)	(186,815)
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	29,869,036	29,983,354
<b>Surplus</b>	29,672,748	29,796,539
<b>Reserves</b>		
Working funds	809,273	965,790
Roads capital	698,904	904,443
Roads equipment	788,486	607,989
Roads village	495,039	376,370
Facilities	535,391	-
Municipal elections	28,695	44,713
Environmental capital	77,813	74,310
Administration	7,362,318	6,000,200
Fire department	1,411,778	1,281,514
Building department equipment	524,431	488,521
Planning	470,175	391,509
Subdivider	4,855	4,855
Facilities	210,910	242,112
Police services board	499,999	466,891
Parks/recreation/arena	822,728	843,229
Water maintenance	386,160	285,357
Sewer maintenance	817,792	442,745
General capital projects	1,179,329	1,073,208
Library	85,233	84,660
<b>Total Reserves</b>	17,209,309	14,578,416

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2022

## 10. ACCUMULATED SURPLUS, continued

	2022	2021
	\$	\$
<b>Reserve Funds</b>		
Fire	24,998	24,121
Water system	371,275	115,540
Sewer	1,424,028	1,730,337
General	42,025	40,424
Public accounts	3,945	3,945
<b>Total Reserve Funds</b>	<b>1,866,271</b>	<b>1,914,367</b>
	<b>48,748,328</b>	<b>46,289,322</b>

## 11. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2022 \$ (Unaudited)	Actual 2022 \$	Actual 2021 \$
Salaries and benefits	3,166,325	2,903,645	2,710,572
Interest charges	-	9,326	-
Materials	2,532,036	2,353,963	1,837,404
Contracted services	2,456,869	2,469,772	2,202,799
Rents and financial	8,250	24,022	72,842
External transfers	251,037	295,748	290,504
Amortization	1,723,053	1,765,507	1,723,053
	<b>10,137,570</b>	<b>9,821,983</b>	<b>8,837,174</b>

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2022

---

### 12. PENSION AGREEMENTS

Certain employees of the Township are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan.

The Actuarial Opinion contained in the 2022 Annual Report disclosed total actuarial liabilities of \$130,306 million in respect of benefits accrued for service with actuarial assets of \$123,628 million indicating an actuarial deficit of \$6,678 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit.

The Township's required contributions to OMERS in 2022 were \$169,130 (2021 - \$185,726).

### 13. COMMITMENT

The Township has entered into a five year agreement for management, operations and maintenance services of the municipal water treatment facilities at an annual cost of \$356,830 for the first year and the remaining years will increase by 2% annually, plus any adjustment for maintaining the insurance. The term of the agreement is from January 1, 2021 to December 31, 2025.

### 14. CONTINGENT LIABILITIES

The Township, in the course of its operations, has been named in several lawsuits and a liability related to a past event, the outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

### 15. TRUST FUNDS

Trust funds administered by the Township's Cemetery Board amounting to \$310,356 (2021 - \$302,154) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or operations.

### 16. CREDIT FACILITY AGREEMENT

The Township has a revolving credit facility agreement with its main financial institution. The amount available at any time is limited to \$250,000 via an operating loan. Any balance borrowed will accrue interest at the bank's prime lending rate per annum. At December 31, 2022 there was no balance outstanding.

### 17. BUDGET FIGURES

The budget, approved by the Township, for 2022 is reflected on the Consolidated Statement of Operations and Accumulated Surplus and the Consolidated Statement of Change in Net Financial Assets. The budget established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

---

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2022

---

### 18. SEGMENTED INFORMATION

The Township of Havelock-Belmont-Methuen is a municipal government organization that provides a range of services to its residents. Township services are reported by function and their activities are separately disclosed in the segmented information.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes and certain unconditional government transfers are apportioned based on each segment's net requirements.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

#### **General Government**

General government consists of the activities of Council and general financial and administrative management of the Township and its programs and services.

#### **Protection Services**

Protection services include police, fire, conservation authority and protective inspection and control.

#### **Transportation Services**

The activities of the transportation function include construction and maintenance of the Township's roads and bridges, winter control and street lighting.

#### **Water and Sewer**

This function is responsible for providing water and sewer services to certain areas of the Township and is included in Environmental Services on the Consolidated Statement of Operations and Accumulated Surplus.

#### **Environmental Services**

This function is responsible for providing waste collection, waste disposal and recycling services to ratepayers.

#### **Health Services**

The health services function consists of the activities of the cemetery board and external transfers to the local medical centre.

#### **Recreation and Cultural Services**

The recreation and cultural services function provides indoor and outdoor recreational facilities and library services.

#### **Planning and Development**

The planning and development services function manages commercial, industrial and residential development within the Township.

---

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended December 31, 2022

	General			Infrastructure		Totals		
	Land \$	Land Improvements \$	Buildings \$	Equipment \$	Roads and Bridges \$		Water and Sewer \$	Assets Under Construction \$
<b>COST</b>								
Balance, beginning of year	1,575,590	3,348,460	16,646,789	7,520,516	12,976,349	8,497,486	698,338	51,263,528
Add: additions during the year	-	105,266	74,695	793,255	580,438	-	177,650	1,731,304
Less: disposals during the year	1	703	195,064	21,072	-	-	-	216,840
Internal transfers	-	63,928	-	-	446,903	216,320	(727,151)	-
Balance, end of year	1,575,589	3,516,951	16,526,420	8,292,699	14,003,690	8,713,806	148,837	52,777,992
<b>ACCUMULATED AMORTIZATION</b>								
Balance, beginning of year	-	1,323,440	8,300,603	3,414,812	4,957,797	3,283,522	-	21,280,174
Add: additions during the year	-	65,945	446,784	397,863	720,518	134,397	-	1,765,507
Less: disposals during the year	-	703	115,680	20,342	-	-	-	136,725
Balance, end of year	-	1,388,682	8,631,707	3,792,333	5,678,315	3,417,919	-	22,908,956
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	1,575,589	2,128,269	7,894,713	4,500,366	8,325,375	5,295,887	148,837	29,869,036

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE

For the Year Ended December 31, 2022

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
<b>Revenues</b>									
Property taxation	1,543,133	2,438,512	1,667,455	-	269,757	63,104	700,012	276,544	6,958,517
User charges	25,276	143,455	161,675	1,025,493	167,901	54,793	72,698	21,900	1,673,191
Government transfers - operating	1,475,194	59,166	70,643	-	24,840	-	41,826	-	1,671,669
Government transfers - capital	-	-	215,000	-	-	-	473,595	-	688,595
Other municipalities	-	5,700	-	-	-	-	-	-	5,700
Penalties and interest on taxes	111,835	-	-	-	-	-	-	-	111,835
Investment income	334,530	42,743	31,408	60,522	3,724	506	21,410	3,006	497,849
Other	146,952	-	-	-	-	-	1,868	-	148,820
Parkland fees earned	-	-	-	-	-	-	59,988	-	59,988
Gain/(loss) on disposal of tangible capital assets	460,025	-	4,800	-	-	-	-	-	464,825
<b>Total revenues</b>	<b>4,096,945</b>	<b>2,689,576</b>	<b>2,150,981</b>	<b>1,086,015</b>	<b>466,222</b>	<b>118,403</b>	<b>1,371,397</b>	<b>301,450</b>	<b>12,280,989</b>
<b>Expenses</b>									
Salaries and benefits	876,373	624,269	647,737	25,466	220,801	7,420	418,893	82,686	2,903,645
Interest charges	9,326	-	-	-	-	-	-	-	9,326
Materials	394,475	316,182	797,111	395,192	110,267	74,637	243,475	22,624	2,353,963
Contracted services	189,138	1,265,527	261,052	364,475	179,732	73,183	19,190	117,475	2,469,772
Rents and financial	23,978	-	-	-	-	-	44	-	24,022
External transfers	-	288,248	-	-	-	7,500	-	-	295,748
Amortization	51,253	108,928	903,297	509,240	17,795	4,521	170,473	-	1,765,507
<b>Total expenses</b>	<b>1,544,543</b>	<b>2,603,154</b>	<b>2,609,197</b>	<b>1,294,373</b>	<b>528,595</b>	<b>167,261</b>	<b>852,075</b>	<b>222,785</b>	<b>9,821,983</b>
<b>Net surplus/(deficit)</b>	<b>2,552,402</b>	<b>86,422</b>	<b>(458,216)</b>	<b>(208,358)</b>	<b>(62,373)</b>	<b>(48,858)</b>	<b>519,322</b>	<b>78,665</b>	<b>2,459,006</b>



# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE

For the Year Ended December 31, 2021

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
<b>Revenues</b>									
Property taxation	1,546,851	2,438,351	1,612,233	-	278,925	63,104	683,935	267,276	6,890,675
User charges	43,621	125,366	201,964	995,763	195,386	41,609	33,736	19,122	1,656,567
Government transfers - operating	1,340,300	37,802	-	4,775	-	-	51,994	-	1,434,871
Government transfers - capital	-	-	63,684	-	-	-	8,484	-	72,168
Other municipalities	-	3,000	-	-	-	-	-	-	3,000
Penalties and interest on taxes	104,999	-	-	-	-	-	-	-	104,999
Investment income	265,499	62,437	55,144	88,308	5,547	751	30,685	4,382	512,753
Other	-	-	-	-	-	-	1,463	-	1,463
Parkland fees earned	-	-	-	-	-	-	3,941	-	3,941
Canada Community-Building Fund	-	-	-	-	-	-	-	-	-
earned	-	-	463,080	-	-	-	-	-	463,080
Gain/(loss) on disposal of tangible capital assets	136,127	-	-	-	-	-	-	-	136,127
<b>Total revenues</b>	<b>3,437,397</b>	<b>2,666,956</b>	<b>2,396,105</b>	<b>1,088,846</b>	<b>479,858</b>	<b>105,464</b>	<b>814,238</b>	<b>290,780</b>	<b>11,279,644</b>
<b>Expenses</b>									
Salaries and benefits	870,163	595,940	594,229	37,950	186,566	7,204	373,251	45,269	2,710,572
Materials	339,886	238,265	567,004	364,832	106,185	40,404	177,012	3,816	1,837,404
Contracted services	97,502	1,265,317	261,046	319,052	54,564	70,091	24,806	110,421	2,202,799
Rents and financial	69,572	-	3,219	-	-	-	51	-	72,842
External transfers	-	283,004	-	-	-	7,500	-	-	290,504
Amortization	63,898	111,871	865,863	510,793	17,736	4,521	148,371	-	1,723,053
<b>Total expenses</b>	<b>1,441,021</b>	<b>2,494,397</b>	<b>2,291,361</b>	<b>1,232,627</b>	<b>365,051</b>	<b>129,720</b>	<b>723,491</b>	<b>159,506</b>	<b>8,837,174</b>
<b>Net surplus/(deficit)</b>	<b>1,996,376</b>	<b>172,559</b>	<b>104,744</b>	<b>(143,781)</b>	<b>114,807</b>	<b>(24,256)</b>	<b>90,747</b>	<b>131,274</b>	<b>2,442,470</b>



**CORPORATION OF THE TOWNSHIP OF  
HAVELOCK-BELMONT-METHUEN**

**HAVELOCK-BELMONT-METHUEN LIBRARY BOARD**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**



## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

**To the Members of the Havelock-Belmont-Methuen Library Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Havelock-Belmont-Methuen**

**T: (705) 742-3418**  
**F: (705) 742-9775**

[www.bakertilly.ca](http://www.bakertilly.ca)

We have reviewed the accompanying financial statements of the Havelock-Belmont-Methuen Library Board of the Corporation of the Township of Havelock-Belmont-Methuen (the Board), that comprise the statement of financial position as at December 31, 2022 and the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

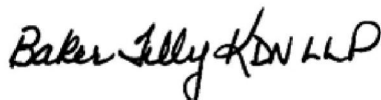
Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of the Board as at December 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.



Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 20, 2023

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD STATEMENT OF FINANCIAL POSITION At December 31, 2022

	2022	2021
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	42,065	20,879
Due from Township	-	6,898
Investments (note 2)	58,972	56,883
<b>TOTAL FINANCIAL ASSETS</b>	101,037	84,660
<b>LIABILITIES</b>		
Due to Township (note 6)	15,804	-
<b>NET FINANCIAL ASSETS</b>	85,233	84,660
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 3)	373,259	374,832
<b>ACCUMULATED SURPLUS (note 4)</b>	458,492	459,492

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2022

	Budget 2022 \$ (Note 5)	Actual 2022 \$	Actual 2021 \$
<b>REVENUES</b>			
Municipal funding			
Levy (note 6)	94,867	94,867	94,471
Occupancy (note 6)	18,491	17,947	15,825
Township reserve (note 6)	11,500	22,606	-
Government of Canada	-	2,020	-
Province of Ontario	20,773	20,773	20,773
Interest	-	2,501	3,047
Other	1,000	1,868	1,462
<b>TOTAL REVENUES</b>	<b>146,631</b>	<b>162,582</b>	<b>135,578</b>
<b>EXPENSES</b>			
Salaries and benefits	74,759	72,412	64,133
Amortization	41,209	39,028	41,209
Repairs and maintenance	17,000	9,342	10,754
Utilities	19,592	16,551	15,057
Supplies	9,900	14,434	8,845
Administrative	6,930	7,286	3,768
Insurance	4,450	4,529	4,304
<b>TOTAL EXPENSES</b>	<b>173,840</b>	<b>163,582</b>	<b>148,070</b>
<b>ANNUAL DEFICIT</b>	<b><u>(27,209)</u></b>	<b>(1,000)</b>	<b>(12,492)</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>459,492</b>	<b>471,984</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>458,492</b>	<b>459,492</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD STATEMENT OF CHANGE IN NET FINANCIAL ASSETS For the Year Ended December 31, 2022

	Budget 2022 \$ (Note 5)	Actual 2022 \$	Actual 2021 \$
<b>ANNUAL DEFICIT</b>	(27,209)	(1,000)	(12,492)
Amortization of tangible capital assets	41,209	39,028	41,209
Acquisition of tangible capital assets	(36,000)	(37,455)	(22,113)
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	(22,000)	573	6,604
<b>NET FINANCIAL ASSETS - beginning of year</b>	84,660	84,660	78,056
<b>NET FINANCIAL ASSETS - end of year</b>	62,660	85,233	84,660

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD STATEMENT OF CASH FLOWS For the Year Ended December 31, 2022

	2022	2021
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual deficit	(1,000)	(12,492)
Items not involving cash		
Amortization of tangible capital assets	39,028	41,209
Change in non-cash assets and liabilities		
Due from Township	6,898	(6,898)
Due to Township	15,804	(17,627)
<b>Net change in cash from operating activities</b>	<b>60,730</b>	<b>4,192</b>
<b>CAPITAL ACTIVITIES</b>		
Acquisition of tangible capital assets	(37,455)	(22,113)
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	(2,089)	(3,046)
<b>NET CHANGE IN CASH</b>	<b>21,186</b>	<b>(20,967)</b>
<b>CASH - beginning of year</b>	<b>20,879</b>	<b>41,846</b>
<b>CASH - end of year</b>	<b>42,065</b>	<b>20,879</b>

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

---

### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of Revenue and Expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

(b) Use of Estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	25 to 40 years
Buildings	30 to 60 years
Equipment	5 to 35 years
Books	7 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Non-Financial Assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

**CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN**

**HAVELOCK-BELMONT-METHUEN LIBRARY BOARD  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2022**

---

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(e) Reserves

Certain amounts, as approved by the Board, are set aside in reserves for future operating and capital purposes. Transfers to and/or from reserves are an adjustment to the respective fund when approved.

(f) Inter-Entity Transactions

The Havelock-Belmont-Methuen Library Board is a Board of the Township of Havelock-Belmont-Methuen and is consolidated with the Township's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Township.

**2. INVESTMENTS**

	Market Value \$	2022 Cost \$	2021 Cost \$
ONE funds - corporate bond portfolio	25,387	29,082	28,498
ONE funds - equity portfolio	39,409	29,890	28,385
	64,796	58,972	56,883

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

### 3. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Land and Land Improvements \$	Building \$	Books and Equipment \$	2022 Totals \$	2021 Totals \$
<b>COST</b>					
Balance, beginning of year	16,048	889,066	188,418	1,093,532	1,087,080
Add: additions during the year	-	-	37,455	37,455	22,113
Less: disposals during the year	-	-	17,650	17,650	15,661
Balance, end of year	16,048	889,066	208,223	1,113,337	1,093,532
<b>ACCUMULATED AMORTIZATION</b>					
Balance, beginning of year	13,401	581,783	123,516	718,700	693,152
Add: additions during the year	196	23,377	15,455	39,028	41,209
Less: disposals during the year	-	-	17,650	17,650	15,661
Balance, end of year	13,597	605,160	121,321	740,078	718,700
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>2,451</b>	<b>283,906</b>	<b>86,902</b>	<b>373,259</b>	<b>374,832</b>

### 4. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2022 \$	2021 \$
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	373,259	374,832
<b>Surplus</b>	373,259	374,832
<b>Reserve</b>		
Future acquisition of tangible capital assets	85,233	84,660
	458,492	459,492



# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## HAVELOCK-BELMONT-METHUEN LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

---

### 5. BUDGET FIGURES

The operating budget, approved by the Board, for 2022 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to review.

### 6. INTER-ENTITY TRANSACTIONS

During the year, the Board entered into transactions with the Township of Havelock-Belmont-Methuen.

As part of the budgeting process, the Township approves a contribution to the Board which is identified on the Statement of Operations and Accumulated Surplus.

Details of the inter-entity expense transactions are as follows:

	2022	2021
	\$	\$
Allocated costs:		
Insurance	4,529	4,304
Professional fees	530	530
Occupancy costs	17,947	15,825
	<hr/>	<hr/>
	23,006	20,659
Unallocated costs:		
Water and sewer	1,460	1,428
	<hr/>	<hr/>
	24,466	22,087

During the year, the Township also contributed \$22,606 to fund certain capital purchases.

In addition, the Township provides accounting and administrative services to the Board at no cost.

All balances with the Township of Havelock-Belmont-Methuen have been identified on the Statement of Financial Position. Due from (to) balances are unsecured, without interest and have no terms of repayment.

**CORPORATION OF THE TOWNSHIP OF  
HAVELOCK-BELMONT-METHUEN**

**BELMONT-METHUEN-HAVELOCK CEMETERY BOARD**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

## **INDEPENDENT AUDITOR'S REPORT**

**To the Members of the Belmont-Methuen-Havelock Cemetery Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Havelock-Belmont-Methuen**

### *Qualified Opinion*

We have audited the financial statements of the Belmont-Methuen-Havelock Cemetery Board of the Corporation of the Township of Havelock-Belmont-Methuen (the Board), which comprise the statement of financial position as at December 31, 2022, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### *Basis for Qualified Opinion*

In common with many Municipal Cemetery Boards, the Board derives revenue from donations and other revenue, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Board. Therefore, we were not able to determine whether any adjustments might be necessary to donations and other revenue revenue, annual surplus/(deficit), assets and accumulated surplus.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KIN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 20, 2023

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD STATEMENT OF FINANCIAL POSITION At December 31, 2022

	2022	2021
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	108,126	118,602
Accounts receivable	3,009	3,050
<b>TOTAL FINANCIAL ASSETS</b>	<b>111,135</b>	<b>121,652</b>
<b>LIABILITIES</b>		
Accounts payable	6,700	1,125
Due to Trust Fund	10,023	7,042
<b>TOTAL LIABILITIES</b>	<b>16,723</b>	<b>8,167</b>
<b>NET FINANCIAL ASSETS</b>	<b>94,412</b>	<b>113,485</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 2)	22,863	24,142
<b>ACCUMULATED SURPLUS (note 3)</b>	<b>117,275</b>	<b>137,627</b>

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2022

	Budget 2022 \$ (Unaudited)	Actual 2022 \$	Actual 2021 \$
<b>REVENUES</b>			
Municipal funding (note 6)	63,104	63,104	63,104
Grave openings	10,500	20,050	16,550
Sale of interment rights	5,510	18,912	13,237
Donations and other	4,300	8,259	7,504
Transfer from Perpetual Care Trust Fund	8,582	7,573	4,317
<b>TOTAL REVENUES</b>	<b>91,996</b>	<b>117,898</b>	<b>104,712</b>
<b>EXPENSES</b>			
Contracts - operations	74,856	73,185	70,090
Contracts - administration	7,420	7,420	7,204
Supplies and services	5,300	16,042	8,522
Board and administration costs	4,420	8,427	3,176
Digitalization	-	9,546	-
Storm clean-up	-	22,351	-
Amortization	1,279	1,279	1,279
<b>TOTAL EXPENSES</b>	<b>93,275</b>	<b>138,250</b>	<b>90,271</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b><u>(1,279)</u></b>	<b>(20,352)</b>	<b>14,441</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>137,627</b>	<b>123,186</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>117,275</b>	<b>137,627</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD STATEMENT OF CHANGE IN NET FINANCIAL ASSETS For the Year Ended December 31, 2022

	Budget 2022 \$ (Unaudited)	Actual 2022 \$	Actual 2021 \$
<b>ANNUAL SURPLUS/(DEFICIT)</b>	(1,279)	(20,352)	14,441
Amortization of tangible capital assets	1,279	1,279	1,279
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	-	(19,073)	15,720
<b>NET FINANCIAL ASSETS - beginning of year</b>	113,485	113,485	97,765
<b>NET FINANCIAL ASSETS - end of year</b>	113,485	94,412	113,485

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD

### STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2022

	2022	2021
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus/(deficit)	(20,352)	14,441
Items not involving cash		
Amortization of tangible capital assets	1,279	1,279
Change in non-cash assets and liabilities		
Accounts receivable	41	(219)
Accounts payable	5,575	-
Due to Trust Fund	2,981	2,385
<b>NET CHANGE IN CASH</b>	<b>(10,476)</b>	<b>17,886</b>
<b>CASH - beginning of year</b>	<b>118,602</b>	<b>100,716</b>
<b>CASH - end of year</b>	<b>108,126</b>	<b>118,602</b>

*The accompanying notes are an integral part of these financial statements*



# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

---

### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of Revenue and Expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Grave openings and sale of interment rights are recognized as revenue in the year the goods and services are provided.

Donations and other revenue is recognized when the amounts are received.

Transfers from Perpetual Care Trust Fund are recognized as revenue in the year the Trust Fund earns the investment income.

(b) Use of Estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	25 to 40 years
Columbarium	50 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Non-Financial Assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

---

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

#### (e) Inter-Entity Transactions

The Belmont-Methuen-Havelock Cemetery Board is a Board of the Township of Havelock-Belmont-Methuen and is consolidated with the Township's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Township.

#### (f) Trust Funds

Trust funds and their related operations administered by the Board are not included in the financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

### 2. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Land \$	Land Improvements \$	Columbarium \$	2022 Totals \$	2021 Totals \$
<b>COST</b>					
Balance, beginning of year	3	34,895	15,594	50,492	50,492
Balance, end of year	3	34,895	15,594	50,492	50,492
<b>ACCUMULATED AMORTIZATION</b>					
Balance, beginning of year	-	24,322	2,028	26,350	25,071
Add: additions during the year	-	312	967	1,279	1,279
Balance, end of year	-	24,634	2,995	27,629	26,350
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>3</b>	<b>10,261</b>	<b>12,599</b>	<b>22,863</b>	<b>24,142</b>

**CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN**

**BELMONT-METHUEN-HAVELOCK CEMETERY BOARD  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2022**

---

**3. ACCUMULATED SURPLUS**

Accumulated surplus consists of the following:

	2022	2021
	\$	\$
<b>Surplus</b>		
Operations	94,412	113,485
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	22,863	24,142
	117,275	137,627

**4. BUDGET FIGURES**

The operating budget, approved by the Board, for 2022 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year’s actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

**5. TRUST FUNDS**

Trust funds administered by the Board amounting to \$310,356 (2021 - \$302,154) have not been included in the Statement of Financial Position nor have their operations been included in the Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Board for the benefit of others, they are not presented as part of the Board's financial position or operations.

**6. INTER-ENTITY TRANSACTIONS**

During the year, the Board entered into transactions with the Township of Havelock-Belmont-Methuen.

As part of the budgeting process, the Township approves a contribution to the Board which is identified on the Statement of Operations and Accumulated Surplus.

In addition, the Township provides professional services to the Board at no cost.

All balances with the Township of Havelock-Belmont-Methuen have been identified on the Statement of Financial Position. Due from (to) balances are unsecured, without interest and have no terms of repayment.

## **INDEPENDENT AUDITOR'S REPORT**

**To the Members of the Belmont-Methuen-Havelock Cemetery Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Havelock-Belmont-Methuen**

### *Opinion*

We have audited the financial statements of the Trust Funds of the Corporation of the Township of Havelock-Belmont-Methuen (the Trust Funds), which comprise the statement of financial position as at December 31, 2022, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Funds as at December 31, 2022, and the continuity of the Trust Funds for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Funds' financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Funds' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 20, 2023

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD TRUST FUNDS STATEMENT OF FINANCIAL POSITION At December 31, 2022

	Perpetual Care \$	Monument Care \$	Rockdale Cemetery \$	2022 Total \$	2021 Total \$
<b>FINANCIAL ASSETS</b>					
Cash	-	-	29,347	29,347	32,655
Investments (note 2)	152,425	36,758	81,803	270,986	262,457
Due from Cemetery Board	7,023	3,000	-	10,023	7,042
	159,448	39,758	111,150	310,356	302,154
<b>FUND BALANCES</b>					
Capital	159,448	39,758	100,000	299,206	289,151
Revenue	-	-	11,150	11,150	13,003
	159,448	39,758	111,150	310,356	302,154

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD TRUST FUNDS STATEMENT OF CONTINUITY For the Year Ended December 31, 2022

	Perpetual Care \$	Monument Care \$	Rockdale Cemetery \$	2022 Total \$	2021 Total \$
<b>BALANCE - beginning of year</b>	152,399	36,752	113,003	302,154	292,712
<b>RECEIPTS</b>					
Interest income earned	4,649	1,120	1,455	7,224	6,237
Capital gains	26	6	-	32	1,991
Care and maintenance funds	7,023	3,000	-	10,023	7,042
	11,698	4,126	1,455	17,279	15,270
<b>EXPENSES</b>					
Transfer to revenue fund	3,428	837	3,308	7,573	4,317
Trustee fees	1,221	283	-	1,504	1,511
	4,649	1,120	3,308	9,077	5,828
<b>BALANCE - end of year</b>	159,448	39,758	111,150	310,356	302,154

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook.

#### (a) Basis of Accounting

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

#### (b) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Board's best information and judgment. Actual results could differ from these estimates.

### 2. INVESTMENTS

The investments held at the end of the year are recorded at cost and consist of:

	Market Value \$	2022 Cost \$	2021 Cost \$
<b>Scotiabank Bond Common Trust</b>			
Scotiabank bond common trust fund	49,586	56,155	54,196
Scotiabank corporate bond common trust fund	133,228	133,028	127,913
	182,814	189,183	182,109
<b>TD Mutual Funds</b>			
TD monthly income fund - I series	18,660	13,463	13,122
TD Canadian core plus bond fund	33,393	35,668	32,111
TD comfort balanced portfolio	42,863	32,672	35,115
	94,916	81,803	80,348
	277,730	270,986	262,457

# CORPORATION OF THE TOWNSHIP OF HAVELOCK-BELMONT-METHUEN

## BELMONT-METHUEN-HAVELOCK CEMETERY BOARD TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2022

---

### 3. CARE AND MAINTENANCE FUNDS

The Perpetual Care Fund, administered by the Board, is funded by the sale of cemetery plots. These funds are invested and earnings derived there from are used to perform perpetual care maintenance to the Board's cemeteries. The operations and investments of the Fund are undertaken by the Board in accordance with the regulations of the Cemeteries Act.

The Monument Care Fund, administered by the Board, is funded by the sale of markers and monuments. These funds are invested and earnings derived there from are used to perform maintenance to the markers and monuments in the Board's cemeteries. The operations and investments of the Fund are undertaken by the Board in accordance with the regulations of the Cemeteries Act.

Rockdale Cemetery Fund, administered by the Board, is from a bequest. The principal of this bequest is to be invested with any income earned to be used for a specific area of the Cemetery. If this income is not utilized in that area, it can be used for the maintenance, upkeep and improvement of the entire Rockdale Cemetery.